

Form of Administration Arrangement for Cost-sharing or Trust Fund between the Department for International Development (DFID) and the United Nations Development Programme (UNDP)

1. I am pleased to inform you of the intention of the United Kingdom to make available a contribution ("the Contribution") of **£ 500,000 [Five Hundred Thousand Pounds Sterling]** as a grant, to be administered by UNDP for the **Post-Nargis Recovery & Preparedness Plan (PONREPP) Support to Co-ordination Arrangements, UNDP project number 00062308, DFID project number 200907-102**. The terms of the Framework Arrangement will apply to the Contribution. UNDP will administer the Contribution in accordance with the provisions of the Framework Arrangement, except as otherwise provided herein.

2. The Contribution will be used exclusively for the following purposes: **To co-ordinate, harmonize and align recovery programming, identifying and seeking to address programming gaps** as laid out in the project document **Post-Nargis Recovery & Preparedness Plan (PONREPP) Support to Co-ordination Arrangements, DFID reference (200907-102) and UNDP reference 00062308**.

3. The contribution will be charged the following support costs:

7% for the additional cost incurred by UNDP in providing administration and handling services of the contribution

4. The United Kingdom will deposit the Contribution as a grant with UNDP, upon request from UNDP, in UNDP's Bank Account:

Name: UNDP Contributions GBP Account
No. 6008-6272-2030
Bank of America – London,
5 Canada Square, London E14 5AQ
SWIFT code BOFAGB22

in accordance with the following schedule

£500,000 on signature of this arrangement

The above schedule may be amended by mutual consent of UNDP and the United Kingdom dependent upon actual and estimated expenditure and need. DFID will notify UNDP Headquarters of each payment using the attached form

5. UNDP will provide to DFID with each request for payment, presented in accordance with this Section, a *financial utilisation report* of: -

- a) All amounts previously received under the Administration Arrangement;
- b) Prior year's expenditure, current year's expenditure to date and unutilised budget to-date under the Administration Arrangement; and
- c) The balance on the Programme Budget Allotment.

6. It is expected that the Contribution funds will be fully utilised in accordance with the provisions of this Administration Agreement by **31-07-2010**. UNDP will only disburse the funds for the purpose of this Administration Agreement after such date upon the approval of the United Kingdom.

7. If at any time, either Participant determines that the purposes of this Administration Arrangement can no longer be effectively or appropriately carried out, or if the Framework Arrangement is terminated, this Administration Arrangement may be terminated at the initiative of either Participant by giving three (3) months' written notice. Such termination will not oblige UNDP to repay any funds until satisfaction of all commitments and liabilities.

8. The offices responsible for co-ordination of all matters relating to this Administration Arrangement are:

For the United Kingdom

For UNDP

Mr. Matt Maguire
Project Adviser
DFID Burma
Ph: 370863/370864

Mr. Toshihiro Tanaka
UNDP Country Director
UNDP
Ph: 542910/19

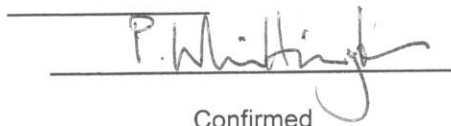
9. I would like to propose that this letter will, upon your confirmation in the manner indicated below, constitute an Arrangement between the United Kingdom and UNDP for the **...Post-Nargis Recovery & Preparedness Plan (PONREPP) Support to Co-ordination Arrangements.**

10. Three originals of the text of this Arrangement, written in the English language, have been signed by the Participants.

Yours sincerely,

Name: Paul Whittingham
Position: Head of Office
Address: DFID Burma,
80, Strand Road, Yangon DFID

Date:


Confirmed

27/8/09


UNDP

Authorised Representative

Name: Mr. Toshihiro Tanaka
Position: UNDP Country Director
Address: UNDP Myanmar
No.6, Natmauk Road, Yangon Myanmar

Date:

28/08/2009